



holden street theatres

Volunteer Application Form Adelaide Fringe 2017

Thank you for your interest in working with Holden Street Theatres during the Adelaide Fringe 2017!
Please fill in all answers in the form below and also send a copy of your current CV to
hstvenue@gmail.com to complete your application.

Our volunteers are an integral part of the successful running of our venue during the Adelaide Fringe and we are excited to receive your application.

To thank our volunteers we make available FREE tickets to all shows at our venue and pass on many benefits from our sponsors! We look forward to hearing from you and working with you soon! If you are under 18 please ensure your parent or guardian signs this document and is aware of your commitment. If they have any questions, please feel free to have them contact our office!

Personal Details

First name _____ Surname _____

Address _____

Postcode _____

Email _____

Phone _____

Do you have any medical conditions or limitations (diabetes, back injury etc) that we should know about, to assist us in your safety and well being? *(Please note this is an optional question)*

Emergency contact details

Name _____

Relationship to you _____

Phone _____

Experience

Please describe your previous experience working in theatre/festivals (if any)

Don't worry if this will be your first festival or time working within a theatre environment, you can sell your skills in the next question.

What can you bring to the Holden Street Theatres family? Describe your skills, experiences, interests or anything that will help us to put you in the appropriate roles!

Why do you want to work for Holden Street Theatres for the 2017 Adelaide Fringe?

Skills

Please indicate your areas of skill by circling below

Customer Service Box Office Street Team (flyering) Displays/Signage

Front of House Ushering Artist Liaison Public/Media Relations

Lighting Stage Management

Positions Available

Please circle your preferences below

- Front of house assistant
- Front of house team leader
- Box office assistant
- Street Team
- Public Relations
- Production Assistant

Relevant Qualifications and Certificates (eg: First Aid, Working with Children, RSA)

Availability

Ideally, we would like volunteers to commit to a minimum of 2 shifts per week for the duration of the Fringe, where possible. Shifts vary in duration from 3-8 hours with appropriate breaks given. Our earliest shift starts at 9:00am and the latest shift finishes at midnight but this isn't every day. Start and finish times change day to day so make a note of specific times if you need to. Our busiest times are the weekends and we need double the staff.

- **Induction & Working Bees**

Induction will be approximately 1-1.5 hours. We also have a lot of work to do preparing and setting up the venue in the lead up to the season. Are you available to help us? **Yes/No**

Wednesday 25 Jan	Induction 6pm	New induction date TBC
Saturday 28 Jan	Induction 10am	
Saturday 4 Feb	Working Bee	
Sunday 5 Feb	Working Bee	
Saturday 11 Feb	Working Bee	
Sunday 12 Feb	Working Bee	

- **Fringe Season – Tuesday 14 February to Sunday 19 March**

	Day	Evening	Time Restrictions (eg: after 5pm only)
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
	Saturday		
	Sunday		

Maximum Number of shifts you can do per week _____

Are there any specific dates you are unavailable to work?

T Shirt Size

All staff are provided with a Holden Street Theatres T shirt. Please circle your size below:

Small / Medium / Large / XLarge / XXLarge

How did you hear about this opportunity?

SIGNATURE

By returning this form, I understand that I will receive no financial compensation in exchange for my volunteer work.

Signed _____ **Date** _____

Name _____

If you are under 18, please have your parent or legal guardian sign the declaration below:

By signing this document, as the parent or legal guardian of _____, I give my consent to he or she being involved in a volunteer position for the Holden Street Theatres during the Adelaide Fringe 2017.

Signed _____ **Date** _____

Name _____ **Relationship to volunteer** _____

For further information please ring 08 8223 1450, email or visit www.holdenstreettheatres.com

THANKS FOR JOINING HOLDEN STREET THEATRES ADELAIDE FRINGE 2017. WE LOOK FORWARD TO HAVING YOU ON BOARD!